



# PRIOR LEARNING ASSESSMENT POLICY [PLA]

The following Policy applies to those students who wish to bypass taking a program, which is a prerequisite for other programs.

## **POLICY:**

Vancouver International College Career Campus (VIC-CC)'s Prior Learning Assessment (PLA) reviews a student's prior education and training to determine if the student has prior training that is equivalent to the VIC-CC prerequisite program.

Currently, the only prerequisite program that VIC-CC is accepting PLA for is the **Teaching English to Speakers of Other Languages (TESOL)** program.

All students wanting to take TESOL-C, TESOL-M, TESOL-Adults, or TESOL-Test Preparation, must either complete TESOL OR apply for PLA for a VIC-CC TESOL equivalency. If you have previously completed TESL training courses such as, CELTA, DELTA, TEFL or TESL, or completed an undergraduate degree in a related field at a post-secondary institution, you can submit your official transcript and certification to have your past course work assessed to determine if it is accepted by VIC-CC as equivalent:

- ✦ **Previous Grades Must be 60% or Better**
- ✦ **80% Course Curriculum Match to VIC-CC's TESOL Program**
- ✦ **Provide Detailed Learning Outcomes from Previous Institution**✦**Courses Must Have been Completed within the Past 2-5 Years**
- ✦ **Course Credit Hours Match VIC-CC TESOL (4 weeks – 106 hours)**
- ✦ **When submitting foreign documentation for transfer credit evaluation, please provide transcripts and course outlines translated into English by an official translator. A list of official translators can be found through the Association of Translators and Interpreters of BC.**